



Helene L. Leichter
City Attorney

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August 20, 2007

John Clefstad

Re: Notice of Administrative Citation Appeal Hearing
Date: September 6, 2007
Time: 12:00 PM

Dear Mr. Clefstad:

You have requested an appeal hearing regarding the Administrative Citation you received on **July 23, 2007**, for violation of Santa Clara Municipal Code section 6.15.010(a). Copies of all documents relating to this matter are attached.

The hearing has been set for the above-referenced date and time and will be held at Santa Clara City Hall. Please check in with the receptionist in the East Wing of City Hall.

Please notify this office immediately if you are unable to attend the hearing on the assigned date and time.

Very truly yours,

Mai Newberg
Legal Office Specialist III

cc: Office of the City Clerk
Renaudo Mendoza, Finance Department
Sgt. G. Seagrave, SCPD
Ofcr. P. Lopez, SCPD
Hearing Officer

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